

Agenda

Sheppey Area Committee Meeting

Date: Tuesday, 3 December 2024

Time 7.00 pm,

Venue: The Criterion Blue Town, 69 High Street, Blue Town, Sheerness ME12 1RW*

Membership:

Councillors Andy Booth, Hayden Brawn, Angela Harrison, Elliott Jayes (Chair), Peter Macdonald, Peter Marchington, Lee-Anne Moore, Pete Neal, Tara Noe, Tom Nundy (Vice-Chair), Ashley Shiel, Mark Tucker, Mike Whiting and Dolley Wooster.

Quorum = 3

Pages

Information about this meeting

Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 2 December 2024.

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1. Emergency Evacuation Procedure

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- (a) There is no scheduled test of the fire alarm during this meeting. If the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire

escapes.

- (b) Assemble outside where directed. Await instructions before re-entering the building.
- (c) Anyone who requires assistance in evacuating the building, should make themselves known during this agenda item.

2. Apologies for Absence

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the meeting held on 19 September 2024 (Minute Nos. 252 – 268) as correct records.

5. Police update and Community Safety

6. Empowering You in Swale

7. Sheerness Revival Project update

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8. Matters arising from previous meetings

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9. Public Forum

10. Local issues to be raised

11. Matters referred to Service Committee Chairs for consideration

Issued on Monday, 25 November 2024

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**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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Sheppey Area Committee Meeting

3rd December 2024

Sheerness Revival Project Update

Comms:

- A communication and engagement schedule is being put together to cover activities across all projects.
- A series of community engagements and media communications is expected around the proposed leisure offers to mark milestones. In particular spade in the ground events for all three projects.
- The comms team and our partners are collaborating to align information around the temporary relocation of services for clients, customers, patients and users at the Healthy Living Centre.
- Officers are planning a series of engagement with primary/secondary school students and residents, around the Adventure Golf provision. The public will have the opportunity to contribute their valued ideas and share their aspirations for the activity which will conclude with their participation in naming the completed proposal.

Project 1: Beachfields:

- The design team are finalising RIBA Stage 4 (detailed/technical design) following widespread discussion with building occupiers, and final tweaks to the internal layout to ensure GP rooms are NHS/ICB compliant.
- The planning application is currently anticipated to be decided at Planning Committee in January 2025.
- Officers are working with Sheppey Matters, Minster Medical Practice GP and Serco to support the temporary relocation of their operations from early 2025.
- The team are working to keep as much of the leisure offer available around the work programme as possible.

Project 2: Sheppey College:

- Planning permission was granted in September with ground works investigations conducted shortly afterwards.
- The car park transfer has been completed between SBC and EKC

- EKC have appointed a contractor. Works were due to start in November, first works will be the utility relocation works for gas/electric running across the car park that will be in conflict with the footprint of the new extension.

Project 3: Masters House:

- Planning permission was granted in September.
- The project management team have conducted a tender activity with the outcome due to go to Committee in December for approval to appoint the successful contractor.
- Work is due to commence in January 2025.

Staffing

- Inger Lorraine joined as Capital Programme Manager in September 2025, and Zoe Hentschel returned from maternity leave in November.

Sheppey Area Committee meeting: December 2024 – Matters arising

No.	Item	Background	Actions/updates
1.	Household Support Fund	It was agreed that the reports that go to the Cost-of-Living Group, come to Sheppey Area Committee.	The next report will come to the June 2025 Sheppey Area Committee meeting.
2.	Emergency Planning	Further to the fire at the recycling centre on Peel Ports land near Sheerness Docks, Members asked if a briefing could be given at a future Area Committee meeting on emergency planning.	The Community Services Manager will be providing a briefing for Members on 24 April 2025 and input has also been provided to Parish/town councils through the Swale Local Councils Liaison Forum and KALC.
3.	Heritage issues	An update provided by the Principal Heritage Officer.	<p>Area of Special Control of Advertisements (ASCA)</p> <p>Swale Borough Council currently does not have an ASCA. Since the adoption of the Heritage Strategy in 2020 and subsequent Action Plans wherein a number of Conservation Areas have been reviewed, it has been proposed that in order to better manage and maintain Swale’s historic environment and heritage, a borough wide ASCA can prove beneficial.</p> <p>Any designation needs to be based on public consultation and must follow specific legal steps, including consideration of the order by the Secretary of State.</p>

			<p>Following an all members briefing in May 2024, it was agreed that a draft consultation document be prepared for approval by the Planning Committee, before undertaking public consultation.</p> <p>The draft consultation document is estimated to be ready by spring of 2025.</p>
4.	Leysdown Parish Council	Update following matter raised at the September 2024 Sheppey Area Committee Meeting.	<p>It has been a very complex situation at Leysdown Parish Council and staff in the elections team have been in discussion with several different Committee Members, as well as the former clerk, since the spring of this year when there were initially vacancies. More recently, since the update given at the last Area Committee, the Democratic and Electoral Services Manager discussed possible solutions and actions with the Chair from Leysdown Parish Council as they are still without a clerk although at the time were still quorate. However, a recent development has been advised by the Chair, with a further two resignations from the Parish Council which means it is now inquorate. As a result, the Chief Executive is providing support and assistance to the Chair to find a way forward in managing the situation.</p>